



CERTIFICATE MUST BE SENT IN ADVANCE OF MOVE IN / OUT, APARTMENT STAGING, or DELIVERIES

Insurance Requirements for:

**300 West 23rd Street Owners Corp
300 West 23rd Street
New York, NY 10011**

Mandatory Coverage:

- General Liability – Coverage of at least \$2,000,000
- Automobile Liability
- Workers Compensation

Certificate Holder:

300 West 23rd Street Owners Corp
c/o Douglas Elliman Property Management
675 Third Avenue, 6th Floor
New York City, NY 10017

Additional Insured:

- 300 West 23rd Street Owners Corp
- 300 West 23rd Street Condominium
- Douglas Elliman Property Management
- Your client (*Unit Owner and Address, Unit #)

***Description Box: (Please include the following information)**

- Unit Owner's Name:
- Unit Owner's Address: **300 West 23rd Street, New York, NY 10011**
- Unit Owner's Apt.#:
- Date of Move / Delivery:

NOTE: Please send all completed certificates by fax or email to:

Marylou Tapalla/Susan Dileo
Douglas Elliman Property Management
Phone: 212-692-8421/212-692-8368
Email: Marylou.Tapalla@ellimanpm.com /
Susan.Dileo@ellimanpm.com

Joel Powers
Acting Resident Manager
Phone: 212-243-3030
Fax: 212-243-3035
Email: handyman.300w23@gmail.com

