

# AUTUMN NEWS

300 WEST 23RD STREET OWNERS CORPORATION

## Did You Know?

The Building has a waiting list for storage units in the Basement and residential Hallway closets but exclusively the Commercial Store Owner is offering some new Basement spaces. Are you interested in leasing a storage unit? Please contact Marylou Tapalla at DEPM at Marylou.Tapalla@ellimanpm.com or 212.692.8421 for additional information, monthly lease rates for different size storage units, and to be added to the waiting list. If you are interested in the Basement bicycle room, which is currently free of charge and currently full, please contact our Resident Manager, Michael Ryan, to be put on the waiting list. First come, first serve!

## From the Managing Agent

Now that Fall is here and the cold weather is right around the corner, it's a good time to remind all residents that if you are considering having a through-the-window air-conditioner (A/C) unit uninstalled or removed, the Co-op requires that all A/C units must be removed by a licensed and insured professional. Neither shareholders/residents nor any building staff may remove (or install) A/C units. Storage of any removed A/C units is also the responsibility of the shareholder/resident and cannot be stored in any building common spaces. For more information on licensed and insured professionals, please contact the building Resident Manager, Michael Ryan. Enjoy the upcoming Fall season!

## Annual Shareholders' Meeting

As a reminder due to the current health crisis and physical distancing guidelines, we postponed our usual Annual Meeting and Election to the Board from its traditional date in June. This is all new territory for all of us, and the Board discussed at their July 2020 meeting a broad range of options that would be in the best interest for all shareholders. The Board decided to distribute to all shareholders a summary document describing the state of the building over the past year (financial and other information) with no meeting, and no elections. This package will be distributed sometime in the near future. Thank you all for your understanding during these unprecedented times.

## New Neighbors

Please join the Board of Directors in welcoming all of the new shareholders who have joined us since June 2020: Adam Houston.

## Coronavirus (COVID-19)

Neighbors, you are all aware of best practices for keeping yourself and others virus-free. The CDC, NIH, and local authorities (State and City) are your most reliable sources to consult for guidance and status. So please continue to act as responsibly as possible for everyone's benefit by wearing masks whenever you are in any public areas of the building, keeping 6 feet physical distancing, and isolating yourself if you are ill. Your Board, Michael Ryan and staff, and DEPM are all working

together to promote the safety of our building and the good health of all.

## Shareholder/Resident Contact Info

It is VERY IMPORTANT that the building has your current contact information including your current email address and telephone/mobile number for emergencies, building issues, and any other communication. If you haven't provided this already and/or need to update your contact information, please contact our building Resident Manager, Michael Ryan, so that he can update his records.

## Recycling / Garbage

Did you know that you can be a good citizen & save money for our building at the same time? For regulatory compliance, our porters have to sort through trash bags of mixed recyclables to separate plastics/glass/metal, from paper products, from garbage and other non-recyclable trash. Please separate your garbage & RINSED (reduces smell & vermin) recyclables rather than leaving it mixed in one common bag for the staff to sort for you. Thank you.

## Know Your Neighbor Committee

We know these can be tough times but the Know Your Neighbor Committee is here for our neighbors in the building. If you need assistance for any reason to help shop for groceries, pick up prescriptions, dog walking or help out in any other way, please contact Ken Glass at the committee email address: 300west23rdstreet@gmail.com.